**SUPPLY CONTRACT NOTICE**

**Supply of tele and digitalisation software including IT equipment**

**Ref.no: 01-P-24/25**

**Mostar, Bosnia and Herzegovina**

1. **Publication reference**

01-P-24/25

1. **Procedure**

Local open

1. **Programme title**

Interreg VI-A IPA programme Croatia – Bosnia and Herzegovina – Montenegro

1. **Financing**

Project: HR-BA-ME00104 - Telepathology as a joint method for improving quality of diagnosis of digestive tract diseases in the targeted regions of Croatia, Bosnia-Herzegovina and Montenegro – PATODIGITAL, financed by Interreg VI-A IPA Programme Croatia – Bosnia and Herzegovina – Montenegro. Budget line: Procurement of tele and digitalisation software including IT equipment

1. **Project partner**

University of Mostar School of Medicine, Kralja Petra Krešimira IV bb, 88000 Mostar, reg.no. 422708813005

**CONTRACT SPECIFICATIONS**

1. **Description of the contract**

In order to improve the efficiency of the work of certain health institutions in the field of pathology, the project partners came up with the idea that through joint cross-border diagnostics, they can reach more reliable diagnoses and use the knowledge and experience of colleagues from the region.

Digital pathology allows pathologists to share and access digital images of slides over the internet. This fosters collaboration among experts across different geographical locations. Pathologists can easily consult with colleagues, specialists, or experts worldwide, leading to more accurate diagnoses and treatment decisions.

Telepathology enables remote consultations, making it possible for pathologists to provide their expertise even in areas with limited access to pathology services.

Digitizing pathology slides speeds up the process of image acquisition, transfer, and analysis. This helps in reducing the time it takes for pathologists to review cases and provide timely results to clinicians, leading to faster patient care and treatment planning.

Overall, digital pathology and telepathology are critical components of modern cross-border healthcare that can improve diagnostic accuracy, enhance patient care, increase accessibility to pathology services, and contribute to medical advancements through research and education.

Procurement of tele and digitalisation software including IT equipment will contribute to achievement of above mentioned goal.

1. **Number and titles of lots**

One lot only

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation in the award of procurement contracts and other award procedures for actions financed under the Programme is open to all legal persons which are effectively established in the participating countries, other Member States, other IPA III beneficiaries, contracting parties to the Agreement on the European Economic Area and partner countries covered by the European Neighbourhood Instrument (hereafter referred to as ‘eligible countries’), and to International Organisations.

All supplies purchased under a procurement contract, or in accordance with a grant agreement, financed under IPA III shall originate from an eligible country or from any country which is eligible under the rules of the partner or other donor or member state or determined in the constitutive act of the trust fund.

As the Croatian national rules do not contain any restrictions as regards the rules of origin, all goods can originate from any country, irrespective of any thresholds.

1. **Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.6.10.1. of the Practical Guide.

1. **Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

1. **Tender guarantee**

No tender guarantee is required.

1. **Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 5 % of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Project partner. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

1. **Information meeting and/or site visit**

No information meeting is planned.

1. **Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Project partner may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

1. **Period of implementation of tasks**

45 days from contract signature

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

1. **Economic and financial capacity** of tenderer(based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.

• the average annual turnover of the tenderer in the past 3 years must exceed the annualised maximum budget of the contract

• current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. In case of a consortium this criterion must be fulfilled by each member.

2) **Professional capacity** of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 5 years from submission deadline.

• at least 2 staff currently work for the tenderer in fields related to this contract;

* Has a valid registration for the trade of medical equipment, and

3) **Technical capacity** of tenderer *(*based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 5 years from submission deadline.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

The tenderer has provided supply under at least one contract in the fields related to this contract implemented at any moment during the following period: 13/01/2021 - 12/01/2026.

Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the Project partner are when the tender rely in majority on the capacities of other entities or when they rely on key criteria. If the tender rely on other entities it must prove to the Project partner that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Project partner.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

1. **Award criteria**

The sole award criterion will be the price. The contract will be awarded to the lowest compliant tender.

**TENDERING**

1. **How to obtain the tender dossier**

The tender dossier is available from the following Internet address: <https://mef.sum.ba/projekti/> . The tender dossier is also available from the Project partner. Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to [marin.sunjic@mef.sum.ba](mailto:marin.sunjic@mef.sum.ba) or on address: University of Mostar School of Medicine, Kralja Petra Krešimira IV bb, 88000 Mostar (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Project partner must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the <https://mef.sum.ba/projekti/> .

1. **Deadline for submission of tenders**

The tender must be sent before the date and time limit for submission, as evidenced it is the acknowledgment of receipt given at the time of the delivery of the tender which will serve as proof.

All tenders must be submitted to https://mef.sum.ba/projekti/. before the deadline January 12, 2026, before 11:00 local time. Any tender submitted to the contracting authority after this deadline will not be considered.

**The contracting authority may, for reasons of administrative efficiency, reject any tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the evaluation report, if accepting tenders that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.**

**How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority in a sealed envelope:

1. EITHER by post or by courier service, in which case the evidence shall be constituted by acknowledgment of receipt given at the time of the delivery of the tender, to:

University of Mostar School of Medicine, Kralja Petra Krešimira IV bb, 88000 Mostar.

1. OR **hand delivere**d by the participant in person or by an agent **directly** to the premises of the contracting authority in return for a **signed and dated receipt**, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

University of Mostar School of Medicine, Kralja Petra Krešimira IV bb, 88000 Mostar.

The **contract title** and the **Publication reference** (see item 1 above) must be clearly marked on the envelope containing the tender and must always be mentioned in all subsequent correspondence with the contracting authority.

**Tenders submitted by any other means will not be considered.**

By submitting a tender candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the tender

Any tender received by the Project partner after this deadline will not be considered.

1. **Tender opening session**

The tenders will be opened in public session on January 12, 2026. at 12:00 local time at University of Mostar School of Medicine, Kralja Petra Krešimira IV bb, 88000 Mostar by the appointed committee

1. **Language of the procedure**

All written communications for this tender procedure and contract must be in English or in any of official languages of programme participating countries in Latin letter.

1. **Legal basis[[1]](#footnote-1)**

Regulation (EU) 2021/1059 of the European Parliament and of the Council of 24 June 2021 on specific provisions for the European territorial cooperation goal (Interreg) supported by the European Regional Development Fund and external financing instruments (Interreg Regulation),

Regulation (EU, Euratom) 2024/2509 of the European Parliament and of the Council of 23 September 2024 on the financial rules applicable to the general budget of the Union, repealing Regulation (EU, Euratom) No 2018/1046,

Interreg VI-A IPA programme Croatia – Bosnia and Herzegovina – Montenegro.

1. **Additional information**

Financial data to be provided by the tenderer in the standard tender form must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

Opening hours of the Contracting authority is from 07:00h - 15:00h (local time), Monday to Friday.

1. Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term). [↑](#footnote-ref-1)